

**Parents & Teachers of Eastview (PTE) Meeting Notes
November 7, 2011 7:00 p.m. Library**

Call To Order / Welcome

Review / approval of October 2011 minutes - Motion to approve September minutes, approved by Lisa Pomykala.

Treasurers Report

After the All-call approximately 4 weeks ago, we collected an additional \$360 in dues. E-scrip has been coming at about \$200/month on average and is expected to increase around the holidays. Directory sales generated an additional \$3 for a total of \$130 in sales. Spirit wear generated a bit more in sales. All specifics are outlined in the treasurer's report spreadsheet. Motion to approve financials by Stephanie Fitzsimons and Afshan Hamid.

Committee Reports

CAC - Afshan Hamid attended the last month's meeting. Topics included the various high school academies. Afshan inquired on the performance of academy students vs. the rest of the students in the school. There is a transportation reimbursement of over \$1million available in the state. They are asking parents to contact our state representative to get more funding for the district. You want them to vote "No" to House Bill 327. Afshan will send the details for contacting state representatives to Lisa Pomykala for posting to the website.

Dance Chaperone - Stephanie FitzSimons. The Halloween dance went very well. She is working on more themed dance ideas. February is the next tentative dance.

Student Directory - Teri Larson - Printing is in progress. Distribution should happen within 1 week. Lisa Pomykala will contact Teri to coordinate a distribution plan with Ms. Magnuson.

E-Scrip - Susan Felker. We have 421 members total. Our average is about \$200 per month with \$580 coming in last month.

Events Coordinator—No update.

Spirit Wear - Gigi Bendis - Gigi would like to send a blast email but is having issues with the g-mail account from Theresa. She has contacted Mark Jatzcak and asked him to send the email since he has sent successful emails before. The goal is to sell the old inventory. Ms. Magnuson suggested she set up a table at parent teacher conferences. Gigi will let her know if she can make the dates.

Teacher/Staff Appreciation Event - Jane Serbus. Jane will order all food/delivery from Nicodino's for 11/21. Theresa C can be there to set up. Stephanie FitzSimons may be able to help as well.

Website/Communications - Lisa Pomykala. Website content is up to date. The Veridian program link is also posted.

Admin Report

Teacher Appraisal Plan - Mr. Donner reviewed the Teacher Appraisal Plan developed by Charlotte Danielson. It is based on evidence of what teachers are actually doing in the classroom. All 64 Eastview teachers receive at least 1 scheduled/formal evaluation per year where they are ranked and graded based on various domains & a formal professional growth plan is written as well.

Magazine sale - Unfortunately, this year's sales only generated about \$1,000 for the school. Last year we earned \$8,000.

New Kitchen Manager - Concession stand outside of basketball games have begun and have been very well-received so far.

Old Business

Budget adjustments - No changes to be made just yet. We will revisit next month

Student Directory - see above

Veridian Energy - The Veridian program link is posted to the PTE website.

New Business

Conference & Teacher Appreciate dinner -- see above

Volunteers to assist at the dinner - see above

December Meeting - Monday, December 5, 2011 at 7pm in the Eastview Library

Mural update

Update the bylaws & develop a constitution required for filing with IRS.

PTE Plan for the Future - Committee documentation plan was discussed for next year. Debbie Gucwa is creating a template for all committee leads to complete.