

## Parents & Teachers of Eastview March 4, 2013 Minutes

- Meeting called to order 7:05p.m.
- Review of February, 2013 minutes – Kelly Jatczak went over the minutes. Gigi Bendis requested minutes be amended to reflect that discussion and motion regarding voting procedure was initiated by Kim Lag and not herself.
- Approval of the amended February, 2013 minutes: Gigi Bendis moved to approve amended minutes, Kim Lag seconded – 7 ayes, 0 nays, 1 abstention - motion carried
- **President's Report** : District has approved a new calendar for the 2013-2014 school year. Classes will begin Monday, August 19<sup>th</sup> with classes ending May 27<sup>th</sup> if no snow days are used.
- **Treasurer's Report**: Gigi Bendis – deposit made March 2<sup>nd</sup> for butterbraid fundraiser in the amount of \$4554.00. Deposit matched numbers provided by fundraising chair, Stephanie Fitzsimons. Additional money from fundraiser to be deposited once funds collected from mailroom. Three donations made by parents for fundraising in the amounts of \$50, \$15 and a third somewhere in between.
- Gigi Bendis requested authorization to issue check for payment of butterbraids once the invoice was received.
- A number of checks cleared account but still waiting for fee paid to Illinois Attorney General to clear.
- Additional deposit by E-script in the amount of \$187.54. To date \$2,216 raised by E-script program. Portion of the funds raised through this program to be used for wellness and fitness programs at school. Mr. Donner has researched vendors to purchase commercial grade fitness equipment. He has chosen a vendor and will be moving forward to purchasing stationary bicycles and an elliptical that will be used as a part of the PE program. Will review Escript donations closer to the end of the year to determine if we are within guidelines of program to spend 20% of funds raised toward the promotion of wellness and fitness. May need to make an additional purchase once review completed in order to be in compliance.
- Motion made by Gigi Bendis to approve spending \$500 as per the E-script line item in the current budget to be paid on the purchase of commercial grade fitness equipment for school. Seconded by Tim Turner , 8 ayes, 0 nays, 1 abstention – motion carried
- Per treasurer, balance of account \$5,262.17 plus \$150 for a current balance of \$5,412.17 which does not include the recent deposit from the butterbraid fundraiser in the amount of \$4554.00.
- Kerri McGee posed a question to Gigi Bendis regarding the variance in the budget in expenses under PTE supplies. Variance in amount budgeted vs. amount spent not reflected. Gigi Bendis agreed to review matter and determine why the spread sheet is not reflecting the information accurately.

- Motion to approve Treasurer's report made Mr. Donner and seconded by Tim Turner. 7 ayes, 1 nays, 1 abstention -motion carried.

## **Committee Reports**

**Butterbraid Fundraising Report:** Report given by Kelly Jatczak on behalf of Stephanie Fitzsimons: 900 order forms went home with students, 56 forms returned. Sold 370 butterbraids for a total sale of \$4,554.00. After expenses, profit in the amount of \$1,950.00. All orders due in no later than February 26<sup>th</sup>. Delivery date March 19<sup>th</sup>. Volunteers welcomed to help organize order and distribute on the 19th.

- Money raised to be used to purchase as many Columbine Locks as \$300 per lock as possible. Stephanie Fitzsimons to put together a sponsorship letter to encourage local businesses to donate funds in order to purchase additional locks for the school. We are aware of one family in the area that has a local business and would like to make a donation to Eastview for 1 lock. Plan is to have locks purchased and installed over the summer.

- Last year the butterbraid fundraiser was done on a smaller scale. \$1104 in butterbraids was sold and after costs, \$500 was raised for the school. This year's fundraiser was nearly 4 times as successful. Questions were posed as to how to make the sale better? This year the sale coincided with at least 2 other schools/organizations selling the same product at the same time. Mr. Donner offered a suggestion of having the sale earlier in the school year.

**CAC Report:** Previous CAC meeting held on February 7<sup>th</sup> addressed career readiness. Next CAC meeting would be held Thursday, March 7<sup>th</sup> at Elgin High School. This meeting would be an open forum to meet the 6 candidates running for the school board. Three seats will be vacant and up for the spring election. Parents are welcomed to come learn more about the candidates as you do not need to be a CAC representative to attend meetings.

**Dance Committee:** No report for the March meeting however the Mardi Gras dance was not held.

**Website Committee:** presented by Donna Hall - per the February meeting, Donna Hall had been doing additional research on hosting sites to determine cost of creating and maintaining a new web page. The site currently used by PTE is free. The website address cannot currently be used by another entity as PTE has secured it. The current website does not allow for PDF or TIFF documents to be uploaded. Currently only word documents can be added to the site. A user can manipulate the document however they are unable to save a modified document to the PTE site. Only the web administrator has this authorization. Other hosting sites are available however there are fees for their use. Donna Hall's conclusion on this matter is that the current site is sufficient for the PTE to use as a communication tool and it would not be in our best interest at this time to pay fees for a new site.

**Principal's Report:** District and CAC reviewing policies concerning volunteers for school. With more intervention classes being proposed more volunteers will be needed in U46 schools. In the interest of safety, District moving toward having volunteers fingerprinted. Fingerprinting will be available at the district office in Elgin, the regional office in Geneva or at a facility in Elk Grove. There is a concern that this will limit the number of volunteers offering help for school. Mr. Donner did share that the premise of fingerprinting volunteers is not new. Fingerprinting for volunteers has been in place on a national level for groups like Little League and other organizations involving children for some time. Some of these programs also require background checks. The district is considering this process but is not close to final decision on this matter.

Another point addressed regarding volunteers is the need for a regular commitment. Any time offered by a volunteer is welcomed however in order to facilitate regular programs, some volunteer opportunities require consistent commitment.

- The 8<sup>th</sup> Grade dance and recognition dates will not be set until after Spring Break. Due to the possibility of snow days, the date may be changed.

- Bean Bag tourney is set for Tuesday, March 5<sup>th</sup>

- 3 on 3 tourney is set for Thursday, March 21st

- ISATS will begin Tuesday, March 5<sup>th</sup> through Friday, March 8<sup>th</sup>. If school is cancelled due to weather, the testing dates will be extended accordingly. Students will need pencils, highlighters and calculators for testing. Students are encouraged to get plenty of rest each evening and start the day with breakfast in order to do their best. Eastview is currently the top ranking middle school in U-46 in ISAT testing. Teft Middle School has set a goal to best Eastview. Eastview students are using this motivation to do their best. ISATs demonstrate what a child knows and not a gauge of how teachers teach.

- Eastview security policy reminder. Parents must come into the office to sign students out if they are leaving campus earlier or arriving late. There are no exceptions to this policy.

- **Old Business:** Kelly Jatczak will be sending home a letter to all incoming 7<sup>th</sup> Grade parents to invite them to attend the April 8<sup>th</sup> PTE meeting.

- Nominations for board positions will be on the April agenda. All current board members except Vice President have shared their interest in returning for the 2013-2014 school year. Board will need a Dance Committee Chairperson and a Butterbraided Fundraising Chairperson for 2013-2014.

- Teacher Appreciation Week will be May 6<sup>th</sup> through May 10th

- **New Business:** Gigi Bendis inquired about promoting spirit wear for the new school year. Mr. Donner shared that in elementary school spirit wear popular however in middle school unless the school has a uniform policy spirit wear is not a draw for students. Various groups at Eastview offer their participants the opportunity to purchase t-shirts and such that

promote that group. Gigi Bendis did confirm that all old spirit wear inventory has been distributed. At this time, PTE would not pursue vendors for spirit wear.

- Donna Hall moved to adjourn the meeting. Sandy Martin seconded, 7 ayes, 0 nays, 1 abstention - motion carried.

Meeting adjourned 8:05 p.m.

Next meeting to be held on April 8<sup>th</sup> at 7:00 p.m.